

**November 19, 2019  
Regular Meeting of the Board of Commissioners of the  
Housing Authority of the City of East Point, GA  
5:30 PM  
3056 Norman Berry Drive, East Point, GA**

1. Call to Order/Roll Call

1.1 Ms. Adams, Ms. Allen, Ms. Aziz, Dr. Lovett

1.2 Moment of Silence/Prayer

2. Motion to adopt the Agendas for November 19, 2019 Regular Board Meeting

Comment: Notice of the November Regular Board Meeting date change to November 19, 2019, was emailed to the Atlanta Daily Report (ALM, the official legal organ of Fulton County), on 11/04/2019 at 11:30 AM. The public meeting notice changes were posted at the offices and website ([www.eastpointha.org](http://www.eastpointha.org)) of the HACEPG.

Commissioners waive notice of the Regular Meeting date change at the October 29, 2019 meeting.

3. Old Business

3.1 Motion to approve Minutes of the October 29, 2019 Regular Board Meeting

Comment: Minutes of the October 29, 2019 Regular Board Meeting were previously distributed.

3.2 Hillcrest Homes and Nelms House Update

Comment: Provide an update as it relates to Hillcrest Homes and Nelms House properties.

Receive Comments from Mr. Spann and/or Mrs. Furin

3.3 Martel Homes Property Update

Comment: Mr. Spann will provide an update as it relates to Martel Homes property.

Receive comments from Mr. Spann

3.4 East Point Community & Economic Development Corporation (EPCEDC) Update

Comment: Mr. Spann will provide an update as it relates to the EPCEDC.

Receive Comments from Mr. Spann

3.5 Fairburn Housing Update

Comment: An update will be provided as it relates to EPHA's management of Fairburn Housing Authority.

Receive comments from Mr. Spann

3.6 Update Board on Rental Assistance Demonstration (RAD)

Comment: Mr. Spann will provide an update as it relates to the status of EPHA's RAD program.

Receive comments from Mr. Spann

4. New Business

4.1 Solicitation of Public Comment

Comment: Public comment will be taken according to the sign-in sheet

4.2 Monthly Agency Reports

Comment: Mr. Spann will provide insight and answer questions regarding financial and program reports, strategic plan updates and other agency issues. The Agency Report includes activity for the month of October 2019, and Financials for the month of September 2019. The aforementioned reports were previously distributed with the board packet.

Receive comments from Mr. Spann

4.3 Approve Resolution 19-11-01 for the submission of the 2019 SEMAP reports to HUD

Comment: Annually, both the Public Housing program and Housing Choice Voucher program must submit management reports to HUD. The above referenced reports are prepared from the annual accumulated data for programs and are transmitted electronically to HUD.

Receive comments from Mr. Spann

- 4.4 Approve Resolution 19-11-02 adopting the revised Utility Allowance Schedules for the Public Housing and Housing Choice Voucher Program effective January 1, 2019

Comment: Program utility allowance surveys are done annually to determine if a 10% in utility costs to tenants has occurred. When a 10% difference has occurred, the Utility Allowance Schedules must be updated and adopted.

Receive comments from Mr. Spann

- 4.5 Approve Resolution Number 19-11-03 Property Disposition “Write-off Appliances”

Comments: Declaring certain property to be excess and obsolete and concurring in the determination that the property has no value other than scrap value and approving the disposition of the property for cost of removal. Non-operable appliances have been stripped for useable parts and the remaining shells need to be disposed of for scrap value.

Comment: Receive comments from Mr. Spann

- 4.6 Annual review of Staff/Agency Achievements

Review FY 2019 accomplishments.

Receive comments from Mr. Spann

- 4.7 Motion to enter into Executive Session Motion for the purpose of discussing Housing Authority Matters

- 4.8 Motion to reconvene in Open Public Session

- 4.9 Motion to Adjourn