
SECTION 00 1116 - INVITATION FOR BID (IFB)

Project: **MODERNIZATION OF DWELLING UNITS AT MARTEL HOMES (PHASE III)**
Housing Authority of the City of East Point, Georgia
Bid No: CFP0781819-101

Sealed Bids will be received by the HOUSING AUTHORITY OF THE CITY OF EAST POINT, GEORGIA at the **Housing Authority's main office located at 3056 Norman Berry Drive, East Point, Georgia 30344** until **2:00 p.m.** (local time) on **April 28, 2021**. At that time and place, all proposals will be publicly opened and read aloud. Bids received after 2:00 p.m. will not be considered. All Bids submitted by mail will be collected at the afore-mentioned mailing address at 1:00 p.m. (local time) on the day mentioned above and held unopened at the office of the Housing Authority until 2:00 p.m. (local time), at which time they will be opened along with those bids that have been hand delivered. The work to be performed consists of the furnishing of all materials, labor, equipment, and services for the completion of **MODERNIZATION OF DWELLING UNITS AND NEW PARKING AT MARTEL HOMES (PHASE THREE) ON ONE (1) SITE AKA PROJECT GA07800003 LOCATED IN EAST POINT, GEORGIA.**

A COPY of the Bid Documents is on file and available for *review only* at the Housing Authority Office located at **3056 Norman Berry Drive, East Point, Georgia 30344**. Only a bid proposal submitted by a bidder on record with the East Point Housing Authority and its representatives as having purchased and received a bid package will be opened. Proposals submitted on unofficial bid forms **WILL** be rejected.

Qualified Prime Contractors, Subcontractors, and Material Suppliers are to purchase OFFICIAL bid documents from the Housing Authority's Architect; **CDH Architecture**, at a cost of **\$150.00 per set (NON-REFUNDABLE)**. Each request for OFFICIAL bid packages must indicate that the request is for a prime contractor, subcontractor, or material supplier. OFFICIAL bid documents may be purchased with a certified check, cashier's check, money order, or business check **made payable to CDH Architecture, 3330 Cumberland BLVD, SE, Suite 100, Atlanta, Georgia 30339 (770-423-0016)**. No cash or personal checks will be accepted.

The Program Administrator and Architect will conduct a **Pre-Re-Bid Conference on April 14, 2021**. All interested Bidders are to meet at the Housing Authority's main office located at the address stated above at **2:00 p.m. (local time)**. This conference will allow bidders the opportunity to familiarize themselves with the project and required work. All interested bidders are strongly encouraged to attend this pre-bid conference. **Failure to attend the pre-bid conference will not relieve the bidder of any responsibility for knowledge gained for those bidders that attend the pre-bid conference.**

A Bid Guarantee in the amount of 5% of the total base bid must accompany each bid. The bid guarantee shall be a Bid Bond secured by a surety company authorized to do business in the State of Georgia and listed in the latest Department of Treasury Circular 570 published in the Federal Register; a certified check, or bank draft. If a bid security is not submitted with the bid, the Housing Authority will reject the bid. All Bid Guarantees must be made payable to the East Point Housing Authority. Business and personal checks cannot be accepted as a bid guarantee.

The successful bidder will be required to furnish and pay for satisfactory Performance and Payment bonding for 100% of the contract price.

A Non-Collusive Affidavit must be supplied with each OFFICIAL proposal. The Housing Authority reserves the right to waive any irregularities and to reject any or all proposals. Failure to submit a proposal properly may result in rejection of the proposal.

The successful bidder will be required to furnish certificates of insurance in accordance with the General Conditions of the proposal documents.

No bids may be withdrawn for a period of (60) sixty days subsequent to the opening of proposals without the consent of the Housing Authority.

Attention is called to the fact that salaries not less than the Davis-Bacon wage rates as published by the U.S. Department of Labor and as set forth in the Project Manual Documents must be paid on this Project. All contractors shall be required to comply with the equal employment requirements of the Federal Government.

Small businesses and minority firms are urged to submit bids. Certification as a Minority-Business Enterprise [or number of partners, shareholders, employees who are members of minority classification or are women] should be included in the proposal in accordance with the General Conditions, form HUD 5370.

In accordance with Section 3 of the U. S. Department of Housing and Urban Development Act of 1968, the Housing Authority requires all construction contractors, to the greatest extent feasible, to provide training, contracting, and employment opportunities to low-income residents residing in Housing Authority communities.

Proposals shall be made on unaltered OFFICIAL proposal forms that are incorporated within the sealed proposal documents. Proposals shall be signed with name typed below signature. When bidder is a corporation, proposals shall be signed with the legal name of the corporation followed by the name of the state of incorporation and the legal signature of an officer authorized to bind the corporation to a contract. Each proposer shall include THE SIGNED ORIGINAL BID AND [3] COPIES of that proposal.

Any contractor who fails to submit the following required “official” documents with their proposal, in sufficient detail and completeness, may be declared non-responsive and ineligible for consideration of an award. Documents to be submitted with the proposal:

1. Completed “Bid/Proposal Form”;
2. Completed “Bid Bond Form”;
3. Completed “Official Statement of Bidder’s Qualifications”;
4. Completed “Official Representations, Certifications and Other Statements of Bidders”;
5. Completed “Official Non-Collusive Affidavit”;
6. Completed “Section 3 Certification Form”;
7. Completed “Form HUD 2992 Debarment Certification”;
8. Completed “E-Verify Affidavit if Less than 10 Employees”;
9. Evidence of liability and workmen compensation insurance; and
10. Evidence of required General Contractor’s State licensing.

The Contractors submitting bids or being considered for this work shall be licensed “as applicable.” Failure to be so licensed where applicable shall disqualify the proposal.

All inquiries regarding this procurement and proposal procedures for this project are to be submitted to Michael Brown Associates, (770) 805-8870 Program Administrator, for the East Point Housing Authority.

All inquiries regarding the technical specifications and design drawings for this project are to be submitted to CDH Architecture, 3330 Cumberland Blvd, SE, Suite 100, Atlanta, Georgia 30339 (770-423-0016), Architect, for the East Point Housing Authority.

East Point Housing Authority

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