



Housing Authority of the City of East Point Georgia

REQUEST FOR GENERAL CONTRACT PROPOSALS (RFP) RFP No. 2022-001

Main Office Expansion & Renovation Services

BOARD OF COMMISSIONERS:

Mary Anne Adams, Chair
Rhonda Bussey, Vice Chair
Kenneth Frazier, Commissioner
Douglas Jones, Commissioner
Colbert Lovett, Commissioner
Ann Jackson, Commissioner

EXECUTIVE DIRECTOR:

Michael Spann

Contracting Officer:

Michael Spann

Pre-Proposal Conference: February 3, 2022 ~ 2:00PM

Deadline to Submit Questions: February 17, 2022 ~ 2:00PM

Proposal Submittal Deadline: March 3, 2022 ~ 2:00PM

RFP Available at: <http://www.eastpointha.org/Vendors.com>

RFP INFORMATION AT A GLANCE

[Table No. 2]

AGENCY CONTACT PERSON	<p>Debra Stephens, Project Manager Telephone (404) 768-0078 ext. 120 E-Mail: dstephens@eastpointha.org</p> <p>Michael Spann, Executive Director & Contracting Officer (CO) Telephone (404) 768-0078 ext. 125 Email: mspann@eastpointha.org</p>
HOW TO OBTAIN THE RFP DOCUMENTS ON THE APPLICABLE INTERNET SITE	<ol style="list-style-type: none"> 1. Access to Register or Login as a Vendor at Housing Agency Marketplace (internationalprocurement.com) or 2. Access www.eastpointha.org. 3. Click on "Work With Us" at the top. Click on the vendors tab pick the correct solicitation under https://www.eastpointha.org/work-with-us/vendors-information/
PRE-PROPOSAL CONFERENCE	Thursday, February 3, 2022
QUESTION SUBMITTAL DEADLINE	<p>Thursday, February 17, 2022, 2:00 P.M.</p> <p>Questions may be submitted to: dstephens@eastpointha.org</p>
HOW TO FULLY RESPOND TO THIS RFP BY SUBMITTING A PROPOSAL SUBMITTAL	<ol style="list-style-type: none"> 1. As directed within Section 4.3 of the RFP document, submit certain required financial information where provided within the procurement documents. 2. As instructed within Section 4.3 of the RFP document, submit 3 copies of your "hard copy" proposal and one electronic copy, to the EPHA office identified following.
PROPOSAL SUBMITAL RETURN & DEADLINE	<p>Thursday, March 3, 2022, 2:00 P.M. East Point Housing Authority 3056 Norman Berry Drive, East Point, GA 30344</p> <p>*(The "hard copy" proposal (3 copies) and one electronic copy, must be received in-hand and time-stamped by the HA by no later than 2:00 p.m. on this date).</p>
ANTICIPATED APPROVAL BY HA BOARD OF COMMISSIONERS	<p>On or before April 1, 2022 East Point Housing Authority 3056 Norman Berry Drive, East Point, GA 30344</p>