

May 24, 2022

**Regular Meeting of the Board of Commissioners of the
Housing Authority of the City of East Point, GA
5:30 PM
3056 Norman Berry Drive, East Point, GA**

MISSION STATEMENT

It is the mission of the East Point Housing Authority to provide and encourage the development of quality affordable housing for individuals and families while promoting self-sufficiency and neighborhood revitalization.

1. Call to Order/Roll Call

1.1 Ms. Adams, Ms. Bussey, Mr. Frazier, Ms. Jackson, Mr. Jones, Dr. Lovett

1.2 Moment of Silence/Prayer

2. Motion to adopt the Agendas for May 24, 2022 Regular Board Meeting

Motion to declare that this meeting is being held under circumstances necessitated by emergency conditions involving public safety, more specifically, the public health issues created by the COVID-19 coronavirus, so that this meeting is being conducted via Zoom video and teleconference. Every effort is being made to allow the public livestream access to view the meeting from the EPHA's website.

Notice of the public meeting location change, and agendas were posted at the offices of the HACEPG and EPHA website.

All commissioners waive notice of change of location due to special circumstances.

3. Welcome Paul Robinson, Partner, Sepia Transformation Partners, LLC,

Comment: Mr. Robinson will make a presentation to the board related to development options for EPHA.

Receive comments from Mr. Robinson

4. Old Business

4.1 Motion to approve Minutes of the April 26, 2022 Regular Board Meeting

Comment: Minutes of the April Regular Board Meeting were previously distributed.

4.2 Public Housing Update

Comment: Mr. Spann will provide an update as it relates to Martel and Hurd Homes property.

Receive comments from Mr. Spann

4.3 Nelms House Property Update

Comment: Mr. Spann will provide an update as it relates to the Nelms House property.

Receive comments from Mr. Spann, Ms. Stephens, and/or Mrs. Furin

4.4 Hillcrest Homes Update

Comment: Mr. Spann will provide an update as it relates to Hillcrest Homes.

Receive Comments from Mr. Spann, Ms. Stephens, and/or Mrs. Furin

4.5 East Point Community & Economic Development Corporation (EPCEDC) Update

Comment: Mr. Spann will provide an update as it relates to the EPCEDC.

Receive Comments from Mr. Spann and/or Ms. Stephens

4.6 Fairburn Housing Update

Comment: An update will be provided as it relates to EPHA's management of Fairburn Housing Authority.

Receive comments from Mr. Spann, Ms. Stephens, and/or Mrs. Prothro

4.7 Norman Berry Village (NBV) Update

Comment: Mr. Spann, and staff will provide an update on Norman Berry Village.
Receive comments from Mr. Spann, Ms. Stephens, and/or Ms. Furin

5. New Business

5.1 Solicitation of Public Comment

Comment: Public comment will be taken according to the sign-in sheet

5.2 Executive Director Reports

Comment: Mr. Spann will provide insight and answer questions regarding financial and program reports, strategic plan updates and other agency issues. The Executive Director Report includes activity for the month of April 2022. The financials for the month of February 2022 were previously distributed.

Receive comments from Mr. Spann

5.3 Approve Resolution No. 22-05-01 Amending Check Signing Limit

Comment: Requesting board approval to increase check signing limits. In an effort to expedite disbursement processing, EPHA Finance is requesting an increase to the manual check signing limit from the current \$10,000 to \$25,000, This change will facilitate processing, and reduce the required travel and logistics associated with having to obtain signatures. To ensure appropriate approval review, all supporting documents for the check(s) >\$10k will be scanned and emailed electronically to the signee for review and approval.

Receive comments from Mr. Spann

5.4 Approve Resolution No. 22-05-02 Amending Pet Policy

Comment: EPHA Staff is requesting approval from the Board to increase the pet deposit to \$150 (from \$100), and to add \$10 monthly fee for pet (currently \$0; see attachment)

Receive comments from Mr. Spann, Ms. Wilkins, and/or Mrs. Prothro

5.5 Motion to enter into Executive Session for the purpose of discussing Housing Authority Matters

5.6 Motion to reconvene in Open Public Session

5.7 Motion to Adjourn