



EAST POINT HOUSING AUTHORITY

3056 Norman Berry Drive
East Point, Georgia
30344

Employment Application

Equal Opportunity Employment

APPLICANT INFORMATION

Last Name		First		M.I.	Date	
Street Address				Apartment/Unit #		
City		State		ZIP		
Phone			E-mail Address			
Date Available		Social Security No.		Desired Salary		
Position Applied for						
Are you a citizen of the United States?	YES ☐	NO ☐	If no, are you authorized to work in the U.S.?		YES ☐	NO ☐
Have you ever worked for this agency?	YES ☐	NO ☐	If so, when?			
Have you ever been convicted of a felony?	YES ☐	NO ☐	If yes, explain			

EDUCATION

High School				Address			
From		To		Did you graduate?	YES ☐	NO ☐	Degree
College				Address			
From		To		Did you graduate?	YES ☐	NO ☐	Degree
Other				Address			
From		To		Did you graduate?	YES ☐	NO ☐	Degree

REFERENCES

Please list five professional references.

Full Name				Relationship			
Company				Phone			
Address							
Full Name				Relationship			
Company				Phone			
Address							
Full Name				Relationship			
Company				Phone			
Address							

Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			

WORK EXPERIENCE – Please list your work experience beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Company	Phone
Address	Supervisor
Job Title	Starting Salary \$ Ending Salary \$
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked with at this company.	

From	To	Reason for Leaving
May we contact your previous supervisor for a reference? YES ☐ NO ☐		
Company	Phone	
Address	Supervisor	
Job Title	Starting Salary \$ Ending Salary \$	
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked with at this company.		

From	To	Reason for Leaving
May we contact your previous supervisor for a reference? YES ☐ NO ☐		
Company	Phone	
Address	Supervisor	
Job Title	Starting Salary \$ Ending Salary \$	
Responsibilities		
From	To	Reason for Leaving
May we contact your previous supervisor for a reference? YES ☐ NO ☐		

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Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked with at this company.			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES ☐	NO ☐
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES ☐	NO ☐
DO YOU HAVE A VALID DRIVER'S LICENSE? ____ Yes ____ No			
What is your means of transportation to work? _____			
Driver's License number _____ State of issue _____ ____ Operator ____ Commercial(CDL) ____ Chauffeur			
Have you had any accidents during the past three years?		How many? _____	
Have you had any moving violations during the past three years?		How many? _____	

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.	
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
Signature	Date